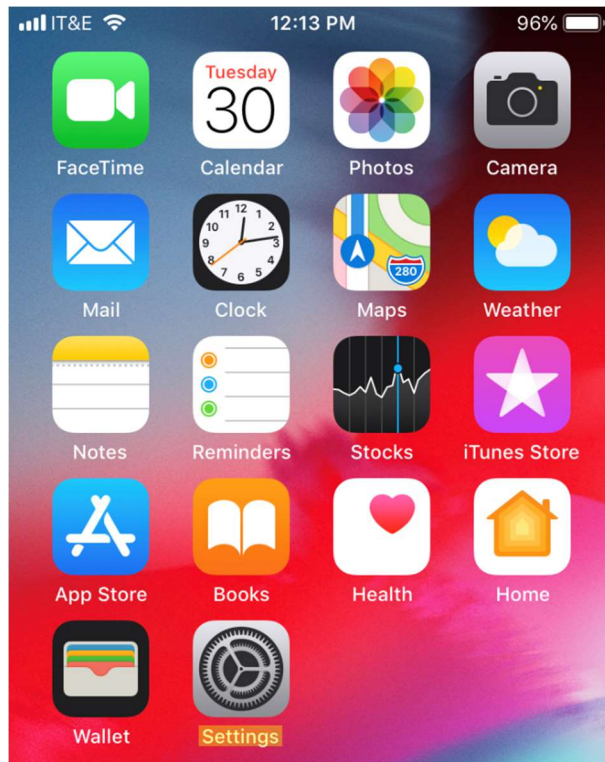## IV. Setting up on iOS

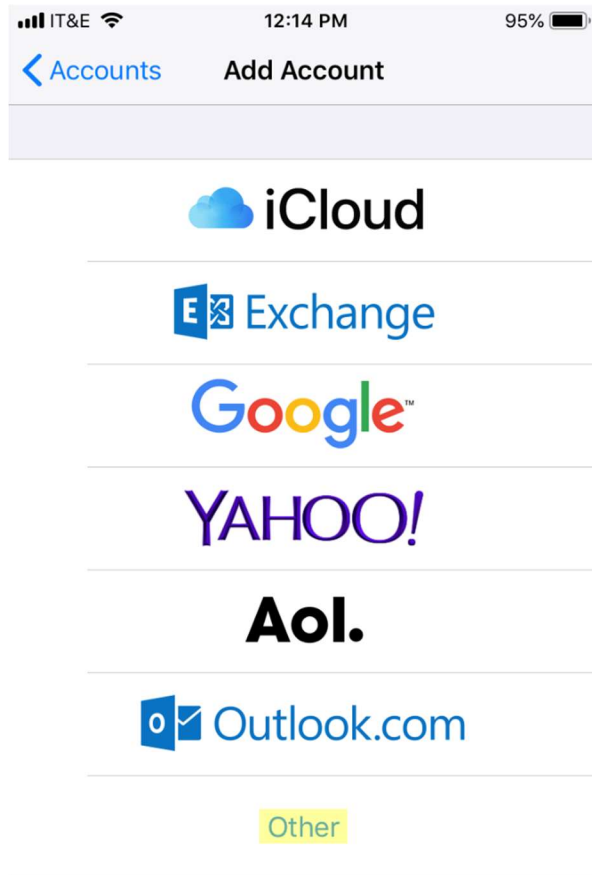1. On your iOS device, open **Settings**.

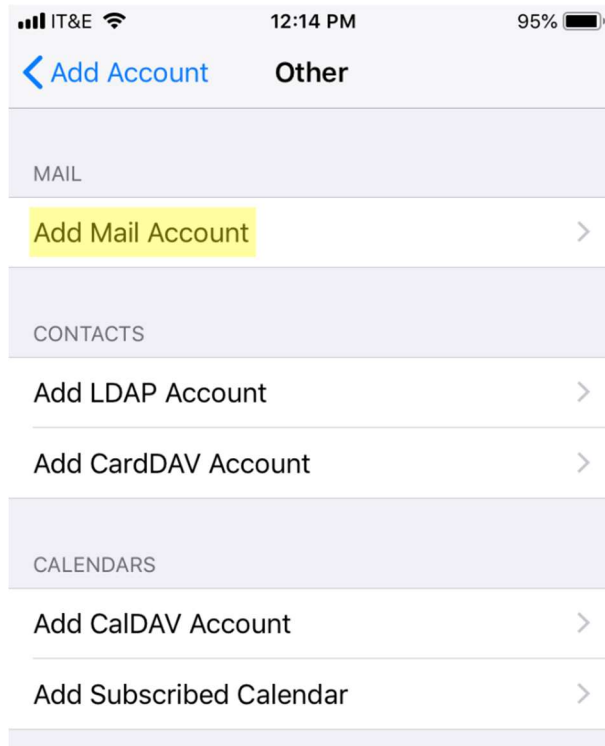2. Scroll down and select **Passwords & Accounts**.

3. Select **Add Account**.

4. Select **Other**.

5. Select **Add Mail Account**.

6. Enter your name, IT&E email address, password, and description in their respective fields.

7. Choose your account type based on your preference.

8. Under Incoming Mail Server, enter **mail.ite.net** as the **Host Name**. Enter your IT&E email address as the **User Name** and your email password as the **Password.**

INCOMING MAIL SERVER

Host Name   mail.ite.net

User Name   example@ite.net

Password   ●●●●●●●●●●●

9. Under Outgoing Mail Server, enter **mail.ite.net** as the **Host Name**. Enter your IT&E email address as the **User Name** and your email password as the **Password.**
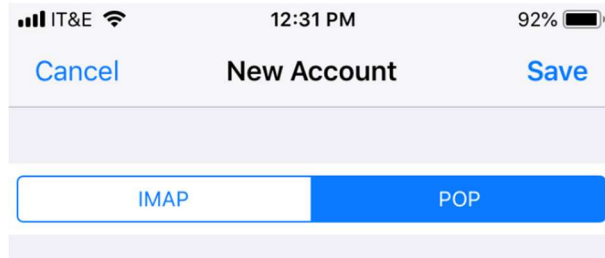
OUTGOING MAIL SERVER

Host Name   mail.ite.net

User Name   example@ite.net

Password   ●●●●●●●●●●●|
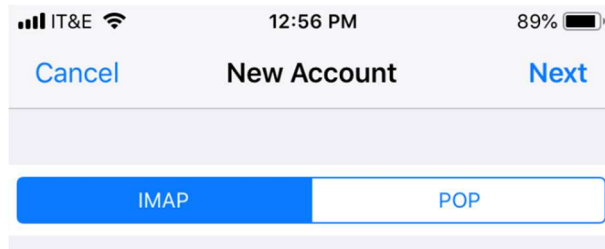
10. Save your changes.

POP Account Type

Click **Save**.

IMAP Account Type

Click **Next**.

Click **Save.**